

WST CONSULTING, INC.

February 18th, 2009

M. Project Manager
Your Company Name
101 Your street
Your Town, WA 99164

Dear M. Project Manager:

As per our phone conversation of February 18th, 2009, please evaluate the suitability of the asphalt binder for use in a HMA pavement. Enclose please find the materials needed to age the binder and run the necessary viscosity, shear stiffness, and stiffness tests. The tests required include: AASHTO T 240, AASHTO TP 48, ASTM D454, AASHTO TP 5, and AASHTO TP 1.

We understand that the tests can not be completed in one week with the capabilities of your lab space and will take two weeks just to run the tests, but our client is working on a very tight time schedule and we must have your preliminary results by Wednesday, April 1st and the final report no later than Wednesday, April 8th, 2009. I know from past experience that your outstanding staff will deliver results on schedule and free of errors. Thank you for your prompt attention to this matter.

Sincerely yours,

Craig Jordan
President

Enclosures (1):
Untested Binder